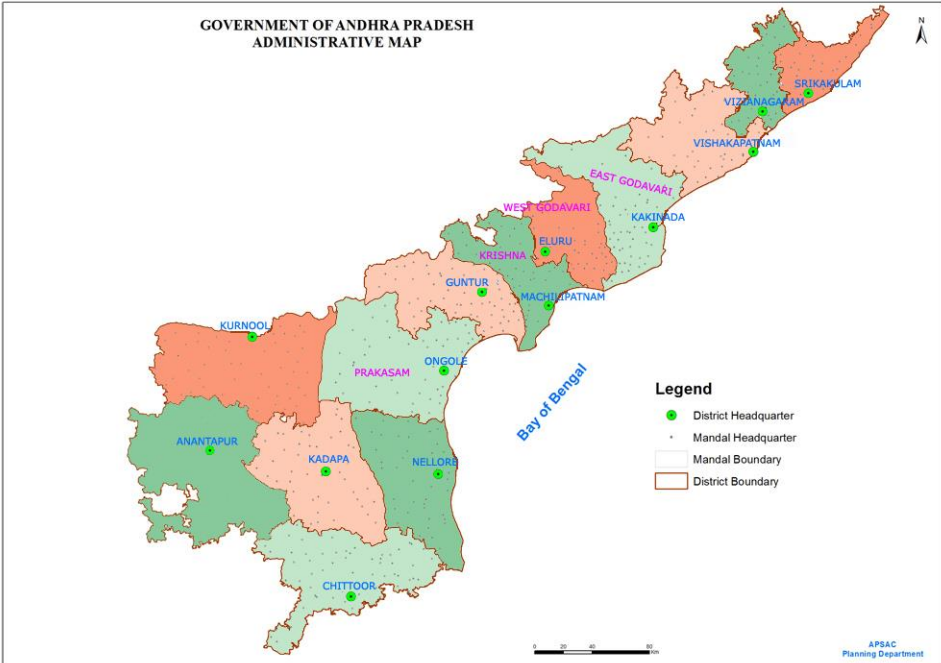




# Template for Village Development Plan

(A Comprehensive Community Led Participatory Plan)



## Draft Village Development Plan

**Name of the GP** : \_\_\_\_\_  
**Name of the Mandal** : \_\_\_\_\_  
**Name of the District** : \_\_\_\_\_  
**Name of the Partner** : \_\_\_\_\_

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**Village / Ward Development Plan for the Village \_\_\_\_\_**  
**Smart Village – Smart Ward Towards Smart Andhra Pradesh**

**Part – I : Structure of the Village Development Plan**

**I. Introduction of the Village Development Plan:**

<Brief introduction of the VDP may be provided including the broad purpose and major goal of the same has to be provided>

**II. Objective of the Plan:**

<Broad objective of the plan may be provided>

**III. Basic information/Profile of the Gram Panchayat:**

<This section would contain maps, history & culture, geographic features, demographic features, administrative profile and economic resources such as land use, livestock, natural resources, water bodies, forests and other economic resources; and infrastructure facilities>

- a. Location with Geo-maps
- b. History & Culture
- c. Geographic Features
- d. Demographic Features
- e. Administrative Profile
- f. Economic Resources
  - i. Land Use
  - ii. Livestock
  - iii. Other Natural Resources
  - iv. Water bodies including irrigation structures
  - v. Forests – including those on revenue lands
  - vi. Mines (Minor & Major)
  - vii. Other economic resources

**IV. Findings from Transect walk:**

<Describe the process and findings of transect walk- Refer Part-II>

**V. Resource Map:**

<Insert Resource Map prepared during of transect walk–Refer Part-II>

**VI. Baseline Survey:**

<Describe process of baseline survey – Refer Part-II>

**VII. Village Development Plan w.r.t 20 Non-Negotiables:**

<This section is very crucial for the VDP, hence there need to be three sub sections in each thematic category viz., (i) Current Status (ii) issues/bottlenecks; (iii) Proposed Plan (iv) Resources required for implementing the plan. The status can be drawn from baseline survey findings; and it can be used to dialogue with concerned line functionaries and stakeholders for understanding issues and bottlenecks and propose suitable actions. Respective question number of baseline questionnaire is given for each non-negotiable – Please refer Baseline Questionnaire>

**a. Human Development**

- i. 100% institutional Deliveries (D.05)
- ii. End all preventable maternal deaths (D.06)
- iii. End all preventable infant deaths (D.08)
- iv. Malnutrition free children (below 9 years of age) (D.11)
- v. Zero school dropouts of boys and girls up to 12<sup>th</sup> Class (D.09)
- vi. <Any other issue can be flagged as per the local needs>

**b. Social Development**

- i. End of open defecation (B.03)
- ii. End girl-child marriages (girls below 18 years of age) (B.12)
- iii. <Any other issue can be flagged as per the local needs>

**c. Economic Development:**

- i. Home for all – with access to toilet, safe- drinking water, and regular power (B.01)
- ii. Every household has diversified livelihood opportunities and/or micro- enterprise (B.02)
- iii. Every village household has a functional bank account/PM Jan Dhan Bank Account (B.14)
- iv. Every farmer has soil health card, enriched micro-nutrients (C.13)
- v. Functional toilet, potable water, electricity available in Anganwadi Centres, Govt. Schools, health centre, GP / Ward building (D.10)

- vi. <Any other issue can be flagged as per the local needs>
- d. Environmental Development:
  - i. GP / Ward has trees in vacant land i.e. common land, road side, institutional premises (C.16)
  - ii. GP / Ward has functional water conservation and harvesting structures (C.17)
  - iii. Functional solid / liquid waste management system (C.07)
  - iv. <Any other issue can be flagged as per the local needs>
- e. Good Governance:
  - i. GP / Ward has functional Information Centre i.e. Computer Lab, and Mee-Seva Centre (C.18)
  - ii. GP / Ward has telecom/ internet connectivity (B.18)
  - iii. GP / Ward has functional grievance redressal system (D.20)
  - iv. Gram Sabha/Ward Sabha held 4 times a year with 2/3rd attendance (D.19)
  - v. GP / Ward has its own dynamic development plan prepared by community participation. (D.15)
  - vi. <Any other issue can be flagged as per the local needs>
- f. Other Developmental Activities:
  - i. Personal Development: <practice of washing hands; having daily bath; wearing washed cloths and any other personal aspects observed in the process of meeting different people in the village>
  - ii. Basic Amenities and Services: <Internal Roads in the village, approach roads to the nearby town, overhead tanks, Library, community hall, Bank, ATM, Post Office, public transport system and any other basic amenities and services may be briefed as per current status and proposed plan>
  - iii. Social Security:<issue of ration cards, Aadhar cards,. pensions, arogyashree cards for eligible beneficiaries>

**VIII. Process of constitution of Village Development Subcommittee:**

<The process of constitution of village development subcommittee need to be described briefly – Refer Part-II>

IX. **Financial Plan:**

<A Financial Plan (format enclosed) is also to be worked out for each of the 20 non-netotiabless to be achieved over a period of time, based on the baseline survey findings. This section give a comprehensive picture of existing financial resources available and gap fund required for the activities and infrastructural needs of the village>

X. **Best Practices:**

< Describe strengths and best practices in the village / ward if any>

XI. **Annexures:**

a. Financial resources available with GPs/Wards

## **Part-II : Guidelines for Activities to be carried towards preparation of participatory village development plan**

*<The following activities to be carried before preparing the village development plan by all the village committee, partner etc as per the instructions>*

### **a. Transect Walk:**

*<To understand the status of the village and to introduce the VDP in the village, transect walk need to organize each street of the village. The transect walk is to be participated by Sarpanch, GP Secretary/Ward Member, MPTC, SHG members any other officials, non-officials, partners etc as per availability. During the transect walk, interaction with community need to be taken place and the concerns prevailing in the village and observations to be noted in this section>*

### **b. Baseline Study:**

*<Prior to the preparing the VDP, baseline survey need to be conducted in order to understand the status of 20 non-negotiables and the details obtained in the format need to be analyzed and findings are to be used in developing the VDP>*

### **c. Resource Mapping:**

*<Participatory Resource Mapping is to be carried out by communities in the village to map the village and indicate which places and which resources are used for which purposes. A map may be drawn with all the resources and a brief description may be given for the same in this section>*

### **d. Formation of Village Development Committee:**

*<Village Committees and sub committees may before in a democratic manner for each section of the village such as ST Thanda / SC Colony and main village ensuring each committee has composition of 2 women, 2 youth and 2 elderly person. A description of these committees may be briefly given in this section>*

**Roles & Responsibilities of Village Development Committee (Main and Sub Committees):** *<The following list of R&R but not limited to, should be incorporated under this section>*

- Resolutions passed by the committees need to be approved by the Gram Sabha

- Gram Sabha has rights in approvals, rejections and modifications of decisions taken by the committees
- All Committees need to conduct meetings once in a month under the chairmanship of Sarpanch
- The committees are responsible for planning village development activities
- Committees should take the responsibility to mobilize resources
- The Committee should actively participate in implementation and monitoring of village development activities
- The Committee should actively get involved in supporting the Gram Panchayat in all aspects
- The Committee should develop action plans and ensure implementation of the same

e. **Situation Analysis:**

<Situation analysis mainly contains the challenges / bottlenecks faced by the village, priorities of the village, strategies to address the challenges identified as priorities and plans and projects to convert the strategies into action to be briefed in this section; However, current status and future plan with respect to each 20 non-negotiables will be discussed in-detailed in the this section>